

IN THE SUPERIOR COURT OF FULTON COUNTY  
STATE OF GEORGIA  
FAMILY DIVISION

	)	
Petitioner	)	
and	)	Civil Action File No. _____
	)	
Respondent	)	
	)	

**REQUIRED DOCUMENTS TO BE PRODUCED**

No later than thirty (30) days from the filing of the Complaint, each party shall be required to serve the following documents to the other party in any proceeding for a request for temporary relief or permanent financial relief including, but not limited to, a request for child support, alimony, equitable division of property, attorney's fees or other financial payments and to file a certificate indicating the Required Documents were served on the other party, the date of service, and the persons served:

1. Domestic Relations Financial Affidavit as provided in the mandated discovery provisions of the Family Division Rules.
2. All federal and state income tax returns, gift tax returns and intangible and personal property tax returns filed by the party or on the party's behalf for the past three (3) years.
3. IRS forms, W-2, 1099 and K-1 forms for the past year, if the income tax return for that year has not been prepared. Also, if such income tax return has not been prepared, a year-ending pay stub received from the party's employer should be provided.
4. Pay stubs or other evidence of earned income for the twelve (12) months prior to the filing of the action.
5. A statement by the producing party identifying the amount and source of all income received from all sources during the twelve (12) months preceding the filing of this action if same is not reflected on the pay stubs produced.

6. All loan applications and financial statements prepared or used within the three (3) years preceding the filing date of this action, whether used for the purpose of obtaining or attempting to obtain credit for any other purpose.
7. The most recent statement for any liquid fund assets, including, but not limited to, profit-sharing, 401-K, money market, stock and securities, bonds, accounts, retirement and pension plan.
6. Corporate, partnership and trust tax returns for the last three (3) tax years, if the producing party has an interest in a corporation, partnership or trust greater than or equal to thirty (30%) percent.
7. All written pre-marital or marital agreements entered into at any time between the parties to this marriage, whether before or during the marriage.
10. Any court orders directing a party to pay or receive spousal or child support, even if received from a third party.

**I AM AWARE THAT ANY MATERIALLY FALSE STATEMENT KNOWINGLY MADE HEREIN BY ME WITH THE INTENT TO DEFRAUD OR MISLEAD SHALL SUBJECT ME TO THE PENALTY FOR PERJURY AND MAY BE CONSIDERED A FRAUD UPON THE COURT.**

IN THE SUPERIOR COURT OF FULTON COUNTY  
STATE OF GEORGIA  
FAMILY DIVISION

\_\_\_\_\_, )  
 )  
Petitioner, )  
 ) Civil Action File No. \_\_\_\_\_  
and )  
 )  
\_\_\_\_\_, )  
 )  
Respondent. )  
 )

**CERTIFICATE OF SERVICE OF REQUIRED DOCUMENTS**

I CERTIFY THAT THE REQUIRED DOCUMENTS TO BE PRODUCED WERE:  
(check one only) \_\_\_\_\_ mailed, \_\_\_\_\_ facsimiled and mailed, or \_\_\_\_\_ hand  
delivered to the person(s) listed below on the \_\_\_\_\_ day of \_\_\_\_\_,  
200\_\_\_\_.

Party or their attorney if represented:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

DATED: \_\_\_\_\_

\_\_\_\_\_  
*Signature of party or attorney, if party is  
represented by counsel*

Printed name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
*Telephone (area code and number)*

\_\_\_\_\_  
*Facsimile (area code and number)*